

## **CONFIDENTIALITY AGREEMENT AND INTELLECTUAL PROPERTY RIGHTS**

**Please read the following agreement carefully. It is a requirement of acceptance as a Baker Personnel employee, that the following conditions must be agreed.**

With the application of my signature below, I acknowledge that **all records, company information, nature of business, company processes, financial information and transactions, encompassing all company and business dealings** (hereinafter known as the **"Records"**) of **any and all Companies or Organisations** (hereinafter known as the **"Company"**), subsidiaries of such **"Company"**, the Directors and the Employees of such **"Company"** in which I am directed to work by Baker Personnel as a Temporary Employee, are always to be considered of a confidential nature.

In acknowledging such confidentiality, I agree that I will not disclose any information regarding the **"Records"** to any party whatsoever, either directly or indirectly during or after my assignment with the **"Company"**, (other than in the course of my specific duties as required and authorised by such **"Company"** or **"Company"** personnel). This agreement remains in force during and after my employment with Baker Personnel.

I also agree that all notes, memoranda, written instructions and written information in relation to the **"Records"** that I may make or use during my assignment with the **"Company"**, remains the property of the **"Company"**, for the **"Company"** to use at any time, during or after my assignment with the **"Company"**, as the **"Company"** deems fit in it's usual scope of business.

.....  
**Signature**

.....  
**Witness**

.....  
**Full Name**

.....  
**Full Name**

.....  
**Date**

.....  
**Date**